

County of San Diego, Health and Human Services Agency (HHSA)
CalWORKs Program Guide Letter

Change in Treatment of a Deceased Child in the Assistance Unit

Number

380

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Issue Date:

April 26, 2016

Effective Date:

January 1, 2016

Purpose:

Notify staff of changes relating to treatment of a deceased child in the assistance unit (AU).

Background:

Current County Initiated Mid-Period Action policy requires a decrease in CalWORKs grant at the end of the month in which the death occurred.

Under SAR (Semi-Annual Reporting) rules, a change in household composition is a voluntary change, whereas, households under AR/CO (Annual Reporting/Child Only) rules must mandatorily report changes in the household composition within ten days. If the death of a child becomes known to the County or is provided through a third party; this becomes a county initiated change under both SAR and AR/CO rules.

Policy Change:

Assembly Bill (AB) 433:

- Requires a deceased child is to continue to be included as a member of the assistance unit (AU) for the month in which his or her death occurred, and the following month.
- Prohibits sanctions from being applied, or an overpayment being established for a grieving CalWORKs recipient due to failure, or refusal, to comply with Welfare-to-Work (WTW) program requirements, during the month in which his or her child's death occurred, and the following month.

Summary of Changes:

The following changes are highlighted in blue in the CalWORKs Program Guide sections:

- CPG 41-500.A Assistance Unit
- CPG 44-270.1 County-Initiated Actions and Third Party Information

Impacts:

None

Forms and Document Capture:

All documents received must be imaged.

Programs Affected:

None

Quality Control:

Quality Control will cite the error when the regulations cited in this program material have not been followed.

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Management Reporting:

A report was generated to identify deceased child in an AU from the months of January 2016 to April 2016. Family Resource Centers (FRCs) identified on the list must ensure that this regulation is applied.

References:

[ACIN I-13-16](#)

[ACLs 12-25 and 12-49](#)

[MPP 44-316.33](#)

Sunset Date:

This policy will be reviewed for continuance by April 30, 2019.

Approval for Release:

A handwritten signature in blue ink, appearing to read "Rick Wanne", followed by the date "4-26-18".

Rick Wanne, Director
Eligibility Operations